

## **Teacher Education Quarterly** Information for Authors

Authors wishing to submit manuscripts for consideration for publication in *Teacher Education Quarterly* are asked to follow these guidelines:

1. Manuscripts should be generated using Microsoft Word, double-spaced, between 15-25 pages in length, in Times New Roman 12 pt. font, 1 inch margins, and the names of authors NOT included on the actual manuscript.
2. A separate Microsoft Word document should be prepared as a cover letter, including all authors' names and professional affiliations, with the lead author's full contact information (mailing address, telephone number, and e-mail address), and the title of the manuscript.
3. Please submit via e-mail the two separate documents described above to the editor, Thomas Nelson, University of the Pacific, at: [tnelson@pacific.edu](mailto:tnelson@pacific.edu)
4. Upon receipt, manuscripts will first be screened by the editor, and manuscripts potentially appropriate for the journal will then be sent to 2-3 members of the Panel of Readers for review. The principal author will receive an e-mail notification if the manuscript is sent out for review; if not, the manuscript will be returned to the principal author with an indication that it is not appropriate for the journal.
5. Blind reviews from members of the Panel of Readers will be shared with the principal author, along with one of three notifications from the editor—that the manuscript has been accepted pending minor revisions (this happens only rarely), that revisions are requested prior to a resubmission and further consideration of the manuscript, or that the manuscript is rejected.
6. Once necessary revisions have been made and a manuscript has been accepted for publication, the author(s) will be asked to submit a final version both electronically (as an e-mail attachment) as well as one hard copy (by regular mail).

For additional information, prospective authors may contact the editor:

Thomas Nelson, *Teacher Education Quarterly*, Department of Curriculum and Instruction, Benerd School of Education, University of the Pacific, 3601 Pacific Ave., Stockton, CA 95211, Telephone (209) 946-3253, Fax (209) 946-3110, e-mail [tnelson@pacific.edu](mailto:tnelson@pacific.edu)